



AICTE-ISTE INDUCTION/REFRESHER PROGRAMMES – 2021-22



ISTE/AICTE-ISTE FDP/2021-22

September 21, 2021

Dear Sir/Madam,

Sub : Offer letter for conducting the AICTE-ISTE Induction/ Refresher Program under AICTE-ISTE MoU – regarding

It is my pleasure to inform you that the proposal submitted by you for the conduct of one week AICTE-ISTE Induction/Refresher Program titled “**Data Analysis Treasure and Big Data Visualization in augmented Reality and Virtual Reality**” has been shortlisted by the scrutiny committee. You are requested to communicate your willingness before **27/09/2021** to conduct the program in your institution.

The institutions will conduct the programs in ONLINE mode only. Presently sanction is accorded for one program.

Please note that these programs will start from the month of **October, 2021 and should be completed before 15th January 2022.** The program schedule will be displayed on the official website of ISTE and no change in date and title of the program is possible without prior permission. Hence, you are requested to finalise the program dates and title considering all the related aspects.

It is planned to do proper and uniform distribution of programs. Hence you are requested to give three options of dates on priority basis, suitable for you. **It is planned to start programs on any working day of week. Hence, you need not plan from Monday only.** Depending upon the situation you may have to shift your program two or three days here and there to adjust with the schedule already planned by us.

General Guidelines

- The program cannot be combined with any other professional body. The Principal sponsor will be AICTE only and no other sponsors are allowed.
- The duration of the program should be **six days and start from any working day of week. (excluding Sunday and public holiday)**
- The total sanction budget is Rs.93,000/- which should not be exceeded in any case.
- In case the event is cancelled, the funds will be returned back to ISTE immediately along with interest accrued if any on the amount of grant released.
- **Certification of these programs will be done jointly by AICTE & ISTE.**
- The coordinator must be a full time regular faculty with adequate experience in teaching and research with publication.

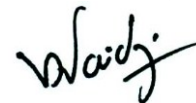
- Disbursement of funds will be as per directives of AICTE.
- Fund once released/sanctioned for the program cannot be utilized for any other programs.
- Any change in the schedule of the program, change of coordinator, venue and date would require prior approval, failing which the offer for the grant already issued would be treated as automatically withdrawn.
- **The institute will follow all the given guidelines while conducting the program.**
- Responsibility of conduct to include inauguration, selection of resource persons & valediction rests with the institute.
- **Detailed SOP will be made available to you after receiving your confirmation.**
- The “**Willingness Proforma**” is attached herewith. Please fill it completely and duly signed by Coordinator and Principal/Director of the Institution and submit it to ISTE on mail istedhq@isteonline.org. Ensure that it reaches ISTE office positively **before 24/09/2021**.
- Please fill the **willingness proforma through google form** as per the link given below for speedy work. Please note that your confirmation will be considered only after receipt of willingness proforma with signatures on email.

<https://forms.gle/E5qDMZuCmU3Jfmte9>

We are sure that the institute will make every effort to organize this activity in a best possible manner with utter satisfaction of participants. For further clarification, if any, please feel free to contact at ISTE Hqrs., New Delhi.

With Regards

Yours,



(Prof. Vijay D. Vaidya)
Executive Secretary, ISTE

To

Dr. P. Ezhumalai
Coordinator
R.M.D. Engineering College
R.S.M. Nagar, Thiruvallur Dist.(T.N.)

Copy for information to:

(Col. B Venkat), Director,
(Faculty Development Cell), AICTE, ND)



All India Council for Technical Education
(A Statutory body under Ministry of HRD, Govt. of India)
Nelson Mandela Marg, VasantKunj, New Delhi-110070 Website: www.aicte-india.org

MODROB - Sanction Letter

F.No.9-99/IDC/MODROB/Policy-1/2019-20

Date: 20.07.2020

To

The Drawing and Disbursing Officer,
All India Council for Technical
Education, Nelson Mandela Marg,
Vasant Kunj, New Delhi - 110070

Sub: Release of a sum of **Rs.803137/- (Rupees Eight Lakh Three Thousand One Hundred ThirtySeven Only)** being the **Grant-in-Aid** under the scheme **Modernization and Removal of Obsolescence (MODROB)** for the year **2019-20** payable during the current financial year **2020-21**- reg.

Sir,

With reference to the proposal submitted by the institute, this is to convey that the sanction of the Council for payment of **Rs.1003922/- (Rupees Ten Lakh Three Thousand Nine Hundred TwentyTwo Only)** as Grant-in-Aid under the **Modernization and Removal of Obsolescence (MODROB)** scheme, as per details given below:

1.	Name and address of the Beneficiary Institution:	Director/ Principal/ Registrar, R.M.D. ENGINEERING COLLEGE, R.S.M. NAGAR, GUMMIDIPOONDI TALUK		
2.	Title of Project:	MODERNIZATION OF COMPUTER NETWORKS LABORATORY		
3.	Name of Coordinator:	Dr. BALASUBADRA KANDASAMY		
4.	Duration of the project:	2 years		
4.	Total Grant-in-aid Sanctioned:	Total: Rs.1003922/-	Non-Recurring (85%): Rs.853333/-	Recurring (15%): Rs.150588/-
5.	Amount to be released during the year 2020-21:	1st Installment Rs.803137/-	Non-Recurring (85%): Rs.682666/-	Recurring (15%): Rs.120470/-
6.	Sanctioned grant-in-aid is debatable to:	Major Head 601.18(a) Gen. (Plan Head)		

1. The amount of the Grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the Grant-in-Aid bill and shall be disbursed to and credited to the account of Director/Principal/Registrar of the Institute through RTGS/PFMS.
2. This Grant-in-Aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

The instructions/guidelines to be followed by University/Institution

I. Release of funds

- a. The Principal/ Director of the institute and the Coordinator of the project are hereby requested to verify the correctness of the undermentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:

F.No.9-99/IDC/MODROB/Policy-1/2019-20

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AACTS4053M	INDIAN OVERSEAS BANK	Kavaraipettai	R.S.M. Nagar,	Dr. ANBU CHE ZHIAN N.	Saving Account	062201000034005	IOBA0000622

In case of any omission the same should be reported to AICTE immediately.

- b. The sanction is issued in exercise of the powers delegated to the council and other terms & conditions laid down in the guidelines of the scheme.
- c. 100% grant of the sanctioned amount is being released to Government/Govt. Aided institutions. Utilization Certificate (UC) and other requisite documents are to be submitted within one month of the completion of the project.
- d. To self-financed/Pvt. Institutions 80% of the sanctioned amount is being released as first installment followed by 20% as reimbursement after receipt of UC and other requisite documents as specified in terms & Conditions of MODROB Scheme.

II. Maintenance of accounts

- a. The Institute shall strictly follow the provisions laid down in the scheme document and sanction order No. F.No.9-99/IDC/MODROB/Policy-1/2019-20 dated 20.07.2020 issued by this office. All correspondences related to the project must contain this number along with year of sanction of the project; failing which correspondence will not be entertained.
- b. Funds covered by this grant shall be kept separately and would not be mixed up with other funds, so as to know the amount of interest accrued on the grant AICTE.
- c. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure (list enclosed).
- d. The Council or its nominee shall have the right to check /verify the account to satisfy that the fund has been utilized for the purpose for it was sanctioned.
- e. The date of release of the grant by AICTE shall be taken as the date of commencement of the project. The Principal / Director / Registrar shall intimate about the receipt of the grant to AICTE. Any expenditure incurred prior to the issuance of the approval letter will not be allowed to be adjusted in the grant and if the Institution / University do not take the project work within one month of the receipt of the grant, the approval shall ipso fact lapse.
- f. After receipt of the grant from AICTE, the Institute shall send a confirmation to AICTE within 2 months of receipt of grant that the sanctioned project has been started/is in progress.

III. Refund of grant by way of a demand draft in favour of Member Secretary, AICTE, New Delhi

- a. If the college/institute does not have the Letter of Approval (LOA) or Extension of Approval issued by AICTE for the academic year 2020-21, the fund released should be immediately refunded to AICTE with interest accrued thereon.
- b. If project is not started within six months of the issuance of this Offer Letter, the released amount, along with interest accrued thereon, has to be necessarily returned to AICTE.
- c. In any case, if the institute is required to refund the grant or interest accrued thereon or balance amount, the amount will be refunded to AICTE.
- d. It may be ensured that the project is completed within the stipulated time. If the project is not completed in time, no further extension will be granted in any case and institute has to refund the entire amount to AICTE.
- e. As AICTE needs adequate time for depositing the Demand Draft in the bank, the same be immediately dispatched to avoid any lapse of the validity period.

IV. Submission of documents by college/institution after completion of Project/Subsequent years.

The following mandatory relevant documents are required to be submitted by the college/institution within one month of the completion of the project: -

- a. Feedback form in the prescribed proforma.
- b. The **Annual Progress Report (APR)** in the prescribed format along with the original Statement of actual Expenditure in the prescribed proforma duly signed by the Head of the institution and shall be submitted to AICTE not later than one month after completion.
- c. The **Utilization Certificate (UC)** supported by Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the AICTE immediately after completion of the project. It should contain the head-wise break up of expenditure made from the grant-in-aid provided by the Council. Audited Statement of Expenditure indicating expenditure incurred in the total duration of the project in the prescribed format and GFR-19 shall be submitted to the Council.
- d. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed by a Chartered Accountant (with membership no., full address & stamp). Photocopies of formats are enclosed.
- e. **Program Evaluation Committee (PEC)** is required to be constituted at Institutional level. The constitution of the PEC shall be as under:
 - (i) Principal/Director/Registrar of the Institution(Chairperson)
 - (ii) Coordinator of the project (Member Secretary),
 - (iii) Two HODs and one subject expert(Members).

The members of the said PEC shall not be below the rank of Associate Professor. The minutes of the meetings are to be submitted to the Council at end of the project along with other mandatory documents.

- f. Project completion report project indicating the activities undertaking, number of students benefited, laboratory works photographs of students, together with their views is to be submitted.
- g. Attested photocopies of supporting vouchers/bills of expenditure incurred for the completion of Project.
- h. Photographs of equipment's purchased.
- i. The balance amount of the grant will be reimbursed to the university/institution only on submission of the above documents. On receipt of these documents, the total amount of balance of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall be released, as second installment, in favour of the beneficiary institution.

V. General instructions

- a. The amount of interest accrued on the grant should be treated as part of the grant to be utilized for that particular project. However, the interest amount accrued along with grant disbursed should not exceed the total grant sanctioned for the project. The Institute receiving the grant should reflect the same in the audited statement of accounts/ utilization certificate and may either refund the interest amount to AICTE or AICTE shall adjust the same in the next installment of grant before its released.
- b. Any unavoidable circumstantial change in the project with respect to name of Project Coordinator for the MODROB project would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No.9-1/RIFD/MOD/Policy-1/2019-20 in your future correspondence.
- c. The grantee shall maintain an audited record of assets acquired wholly or substantially out of the Grant-in-Aid and a register of assets shall be maintained by the Institute in the prescribed form i.e.GFR-19.
- d. The College / Institute receiving grant under MODROB is expected to put up a plaque at the main entrance of the Lab/Department, which has been modernized using the grant. All the equipment procured through the

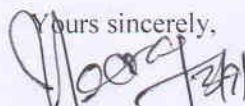
project should be super scribed with AICTE project file number.

- e. The assets acquired wholly or substantially out of grant shall not be disposed or encumbered or utilized for the purpose other than those for which the Grant was given without proper sanction of the AICTE and should at any time the institution cease to function, such assets shall revert to the AICTE.
- f. The grantee Institution shall observe all financial norms and guidelines as prescribed by the AICTE/ Government of India from time to time. GOI GFR rules (@<https://doe.gov.in/order-circular/general-financial-rules2017-0>) should be followed during utilization of grant.

List of Equipment's approved:

Name of Equipments
Cisco Air-CT3504-KT Wireless Controller
Cisco Catalyst C9115I 802.11ax 5.38 Gbps Wireless Access Point
WD 40TB My Cloud Pro Series PR4100 Network Attached Storage - NAS - WDBNFA0400KBK-NESN
Tricom 10/100/1000 Mbps Ethernet to Fiber Optic Single Mode Single Fiber HTB-1100S Gigabit Media Converter
Cisco Catalyst 9200 C9200L 48 Port 4G Manageable Switch

Yours sincerely,


Dr. Neeraj Saxena
Advisor - II (IDC)

Copy forwarded for information and necessary action to:

1. **Name and Address of the Coordinator,**
Dr. BALASUBADRA KANDASAMY
R.M.D. ENGINEERING COLLEGE,
R.S.M. NAGAR, GUMMIDIPOONDI TALUK 601206
2. **The Registrar / Director / Principal,**
Dr. BALASUBADRA KANDASAMY
R.M.D. ENGINEERING COLLEGE
R.S.M. NAGAR, GUMMIDIPOONDI TALUK 601206
3. **Guard File**


Dr. Neeraj Saxena
Advisor - II (IDC)

Date:29.11.2019

F.No.9-119/RIFD/MOD/Policy-I/2018-19

All India Council for Technical Education
(A Statutory Body under Ministry of HRD, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



MODROB - Sanction Letter

F.No.9-119/RIFD/MOD/Policy-1/2018-19

Date: 02.12.2019

To,
The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg, Vasant Kunj,
New Delhi- 110070.

Sub: Release of a sum of Rs.163200/- (Rupees One Lakh SixtyThree Thousand Two Hundred Only) being the Grant-in-Aid under the scheme Modernization and Removal of Obsolescence (MODROB) for the year 2018-19 payable during the current financial year 2019-20- reg.

Sir,
With reference to the proposal submitted by the institute, this is to convey that the sanction of the Council for payment of **Rs.204000/- (Rupees Two Lakh Four Thousand Only)** as Grant-in-Aid under the **Modernization and Removal of Obsolescence (MODROB)** scheme, as per details given below:

1.	Name and address of the Beneficiary Institution:	Director/ Principal/ Registrar, R.M.D. ENGINEERING COLLEGE, R.S.M. NAGAR, GUMMIDIPOONDI TALUK Tamil Nadu -601206.		
2.	Title of Project:	Modernization of Advanced VLSI design Lab		
3.	Name of Coordinator:	Dr. HELENPRABHA KUTTIAPPAN		
4.	Duration of the project:	2 Years		
4.	Total Grant-in-aid Sanctioned:	Total: Rs.204000/-	Non-Recurring (85%): Rs.173400/-	Recurring (15%): Rs.30600/-
5.	Amount to be released during the year 2019-20:	1st Installment Rs.163200/-	Non-Recurring (85%): Rs.138720 /-	Recurring (15%): Rs.24480/-
6.	Sanctioned grant-in-aid is debitible to:	Major Head 601.18(a) Gen. (Plan Head)		

- The amount of the Grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the Grant-in-Aid bill and shall be disbursed to and credited to the account of Director/Principal/ Registrar of the Institute through RTGS/PFMS.
- This Grant-in-Aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

THE INSTRUCTIONS/GUIDELINES TO BE FOLLOWED BY UNIVERSITY/INSTITUTION

I. Release of funds:

- The Principal/ Director of the institute and the Coordinator of the project are hereby requested to verify the correctness of the undermentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:

Institute PAN No.	Bank Name	Bank Branch Name	Branch Address	Account Holder Name	Account Type	Account Number	IFSC
AACT54053M	INDIAN OVERS EAS BANK	Kavaraipettai	RMD Engg. College Campus, GNT Road, Kavaraipettai	Principal	Saving Account	062201000034005	IOBA0000622

In case of any omission the same should be reported to AICTE immediately.

- The sanction is issued in exercise of the powers delegated to the council and other terms &